



# **EASTERHOUSE FIRE STATION**

## **STATION PLAN**

**2006 / 2007**

## **Foreword**

By Station Manager John Joyce

I am pleased to introduce the Easterhouse Community Fire Station Plan for 2006/07. It is recognised that Strathclyde Fire and Rescue Service has a role to fulfil in supporting the wider community safety agenda and to that end we will work in partnership with other organisations and emergency services to produce locally generated solutions to local issues.

Through these actions we aim to improve Public and Firefighter safety as well as frontline service delivery.

I would like to thank all those people who have worked hard in producing this plan and look forward to learning your views on its objectives and the actions we intend to carry out in reaching them.

*John Joyce*  
*Station Manager*

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**The M8 Iron Horse**



**Garthamlock Water Towers**



## STATION PLAN

### Introduction

This station plan for Easterhouse will form an integral part of the Area Plan, and so service the needs of the local community. The overarching aim of these plans is to link Strathclyde Fire & Rescue's Integrated Risk Management Plan and the vision 2015 document with it's corporate vision of "making our communities safe places to live, work and visit."

To achieve this the service will be a major partner in making our communities safer through:

- 1. Identifying, assessing and reducing the risks to communities;**
- 2. Minimising the effects of fire and other emergencies;**
- 3. The effective administering of fire safety legislation;**
- 4. Achieving fairness and equality in the treatment of all staff and service users;**
- 5. The promotion of Health, Safety & Welfare;**
- 6. Communication with stakeholders to inform and seek opinion;**
- 7. The best use of all resources.**

### *Making our communities safe places to live, work and visit.*

As an active partner in the local community planning process, this station plan also recognises the requirement to compliment Glasgow City Council's aim of Glasgow "flourishing as a Multi-Cultural, International City where people are valued equally and where they choose to live, learn, work and play".

## **Aim**

To Improve Service Delivery to our community we will more effectively:-

- Manage Attendance of all staff
- Identify training needs of all staff
- Implement risk reduction measures
- Develop all of our Personnel
- Maintain Operational Competencies of all our staff
- Engage at a local level with all our partners

We aim to reduce the numbers of fires and effects of fires and other emergencies in the following categories:-

- Accidental fire fatalities.
- Serious non-fatal casualties from fire.
- Accidental dwelling fires.
- Commercial and Industrial premises fires.
- Reduction of secondary fires
- RTC's and other non-fire emergencies and their consequential casualties

To work towards a reduction in the number of: -

- Unwanted fire signals.
- Malicious calls.
- Incidence of wilful fire raising.
- Anti Social Behaviour e.g. attacks on fire crews, hydrant abuse

All of which will contribute to the overall SFR Performance Management and Reporting Framework.

## **OBJECTIVES**

### **Community Safety**

We will endeavour to:

1. Reduce accidental dwelling fires and their resulting casualties in station area.
2. Reduce and prevent the incidence of fires in commercial and industrial premises.
3. Reduce the incidence of anti-social behaviour.
4. Reduce the number of RTCs and other non fire emergencies and their casualties.
5. Reduce the number of unwanted fire signals.
6. Participate in seasonally generated community safety activity.
7. Work closely with out partners in the Police, Procurator Fiscals and Criminal Justice System to target persons who obstruct/hinder SFR personnel in an anti-social fashion.

### **Operations**

1. Compile Community Risk register.
2. Agree Risk Register and it's priorities.
3. Continually review PDAs to known or changing risks.
4. Ensure appliance availability at all possible times.
5. Ensure prompt return of Final Pages and Electronic FDR1's.

### **Finance**

1. Agree areas of priority in terms of spending for the fiscal year.
2. Investigate areas of overspend and rectify.
3. Monitor stock levels, identify areas for improvement.
4. Investigate the use of petty cash account and integrity of system of refurbishment.
5. Provide Budget Variance Reports monthly to Area Manager.

### **Development**

1. Agree PDP with all staff undergoing development.
2. Arrange realistic training events.
3. Arrange training for risks in Community Risk Register.
4. Secure adequate training resources and facilities as required for all station personnel.
5. Ensure instruction/training for the continual commitment to diversity by all personnel.

## **OBJECTIVES Cont/d**

### **Technical Services**

1. Review Station Vehicle Requirements.
2. Periodic Inspection/Monitoring Of Property Log.
3. Complete Annual Property Audit.
4. Monitor Hydrant Maintainance.

### **Personnel**

1. Ensure staff and skill resources are adequate on each watch to maintain crewing levels.
2. Ensure adequate support personnel supervision.
3. Monitor staff attendance levels.
4. Monitor and reduce numbers of Accidents and Near Misses.

### **Strategic Planning**

1. Arrange and Chair Annual Health & Safety Meeting.
2. Ensure performance management methodology is being implemented.
3. Carry out Best Value audit of all station activities e.g. staffing, overtime.
4. Consult Stakeholders/Service User Groups through local community safety forums and service impact assessments.

## STATION COMMUNITY PROFILE

### STATION AREA:

Easterhouse fire station is a community resource for use by the local community where appropriate. It covers seven council ward areas and provides cover for the eastern edge of North East Glasgow, including the housing estates of Easterhouse, Barlanark, and Ruchazie as well as the predominately owner-occupied areas of Garrowhill and the old village of Baillieston. Council housing within the area is mainly flatted properties up to five stories in height, with the owner occupied housing being a mix of semi and detached villas. The area is split by a section of the M8 Motorway providing links to the M74 & M73 motorways. Based on a three year average the station attended 254 reportable fires, including 100 accidental dwelling fires and 698 secondary fires. Attendance at Road Traffic Collisions was also high due to the Heavy Rescue Vehicle being stationed at U01 Easterhouse. Based on data from the SIMD it has the two most deprived data zones within Scotland, in the Barlanark and Queenslie wards.



### POPULATION:

The station area population in 2005 was 53145. The Fort retail complex on its busiest shopping day boosted this figure by 75000, ensuring that the area has a significant tidal population.



### AGE:

The proportion of people above pensionable age within the whole area is 21.3%, with the Gartcraig ward being significantly higher at 36%. The proportion of the population being of school age is 19.8%.



## STATION COMMUNITY PROFILE CONT/D

### ETHNICITY:

The area has a lower than average proportion of the population, with only 0.6% being applicable to the ethnic minorities, with the Easterhouse ward being the lowest in Scotland with just 0.1% based on the Scottish national average being 3.5%.



### EMPLOYMENT:

The main employers within Easterhouse are the Fort Retail Park and small businesses within several industrial estates. The Fort in 2005 attracted 10.5 million shoppers in 3 million cars to the area. The unemployment rate at 8.01% is above the national average of 4.9%. Removing the Baillieston and Garrowhill wards the average jumps to 10.36%, with the Easterhouse ward itself having a male unemployment figure of 15.9%.

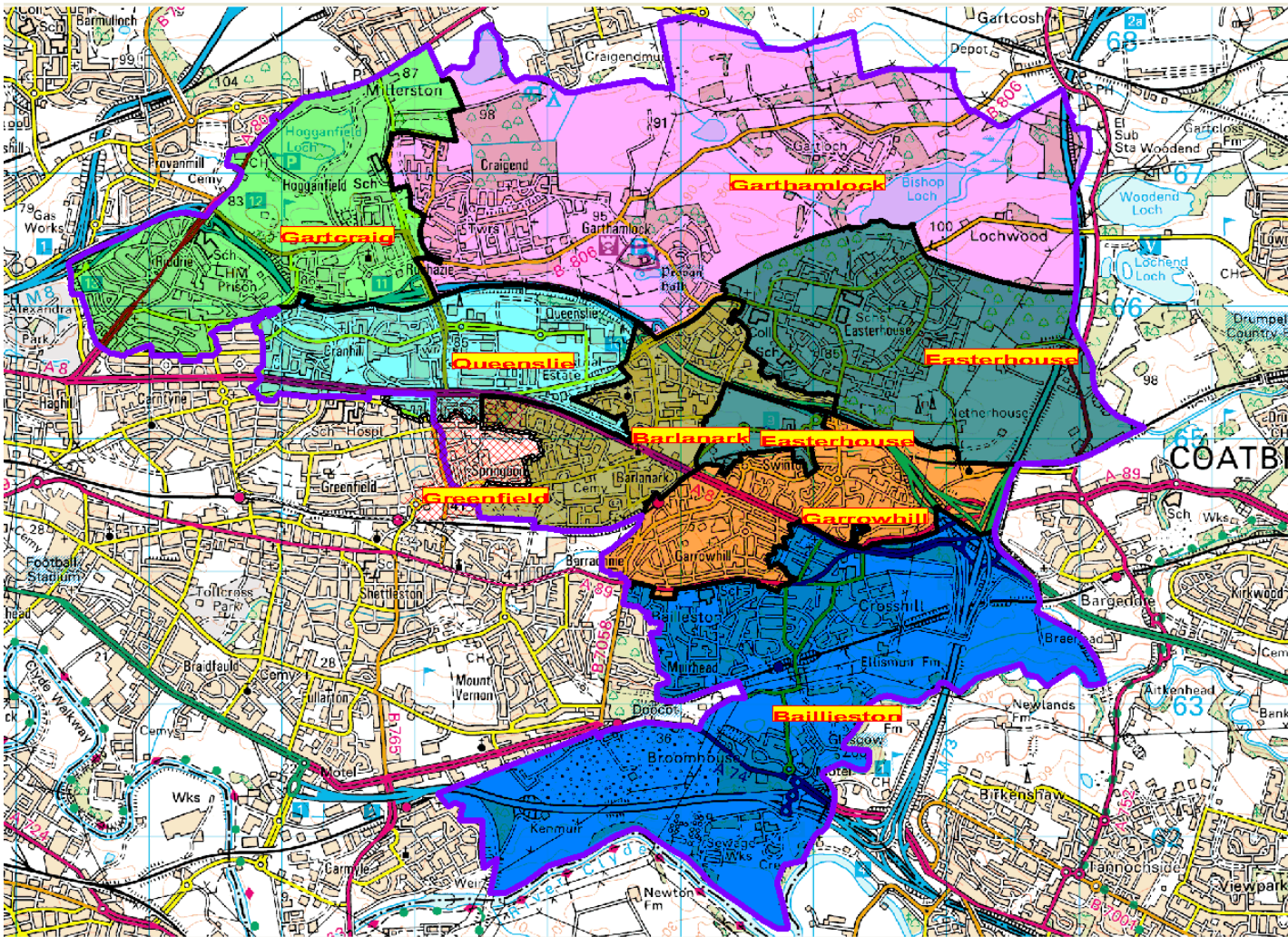


### SUPPORTING DOCUMENTATION:

- Scottish Index of Multiple Deprivation
- Glasgow City Council Statistics
- Office of National Statistics
- Strathclyde Fire & Rescue Statistics
- SFR's Website



## Station Area by Wards



- \* Easterhouse
- \* Baillieston
- \* Garrowhill
- \* Garteraid
- \* Garthamlock
- \* Queenslie
- \* Barlanark

## Electoral Wards

### U01 Easterhouse Fire Station - Ward Statistics

	Gartcraig Ballie Leonard	Queenslie Cllr. McCann	Barlanark Cllr. Coleman	Ballieston Cllr. McBean JP	Garrowhill Cllr. J Mason	Garthamlock Cllr. McMaster JP	Easterhouse Councillor Quinn	Total	%
<b>Elected Ward Member</b>									
<b>Total Population</b>	6,860	6,837	7,648	7,689	8,836	7,465	7,810	<b>53,145</b>	
<b>Males</b>	3,058	3,167	3,515	3,738	4,382	3,511	3,581	<b>24,952</b>	<b>47.00%</b>
<b>Females</b>	3,802	3,670	4,133	3,951	4,454	3,954	4,229	<b>28,193</b>	<b>53.00%</b>
<b>Electorate</b>	5,215	4,259	4,694	6,064	6,720	5,282	5,081	<b>37,315</b>	<b>70.20%</b>
<b>Ethnic Minorities</b>	30	97	23	55	84	24	18	<b>331</b>	<b>0.60%</b>
<b>Age 0-4</b>	378	475	622	433	541	554	610	<b>3,613</b>	<b>6.80%</b>
<b>Age 5-14</b>	954	1,308	1,509	963	1,436	1,185	1,525	<b>8,880</b>	<b>16.70%</b>
<b>Age 15-24</b>	833	1,009	1,235	899	1,069	1,043	1,105	<b>7,193</b>	<b>13.50%</b>
<b>Age 25-59/64</b>	2,980	3,097	3,440	3,869	4,638	3,669	3,640	<b>25,333</b>	<b>47.70%</b>
<b>Age 60/65 +</b>	1,715	948	842	1,525	1,152	1,014	930	<b>8,126</b>	<b>15.30%</b>
<b>Male Employed Economically Active</b>	18.10%	20.40%	21.30%	23.40%	27.90%	21.50%	19.80%		<b>21.80%</b>
<b>Female Employed Economically Active</b>	15.70%	14.20%	15.60%	18.40%	22.70%	17.70%	16.70%		<b>17.30%</b>
<b>Total Employed Economically Active</b>	<b>33.80%</b>	<b>34.60%</b>	<b>36.90%</b>	<b>41.80%</b>	<b>50.60%</b>	<b>39.20%</b>	<b>36.50%</b>		<b>39.10%</b>
<b>Employment Rate</b>	52.30%	47.50%	49.50%	62.10%	76.80%	51.90%	49.00%		<b>55.60%</b>
<b>Male Unemployed</b>	14.00%	14.80%	15.40%	7.80%	3.10%	14.50%	15.90%		<b>12.20%</b>
<b>Female Unemployed</b>	3.10%	3.00%	6.00%	2.30%	1.40%	4.20%	6.70%		<b>3.80%</b>
<b>Total Unemployed</b>	<b>8.90%</b>	<b>10.00%</b>	<b>11.40%</b>	<b>5.40%</b>	<b>2.30%</b>	<b>9.80%</b>	<b>11.70%</b>		<b>8.50%</b>

Statistical Data taken from figures produced by Glasgow City Council

## STATION PROFILE

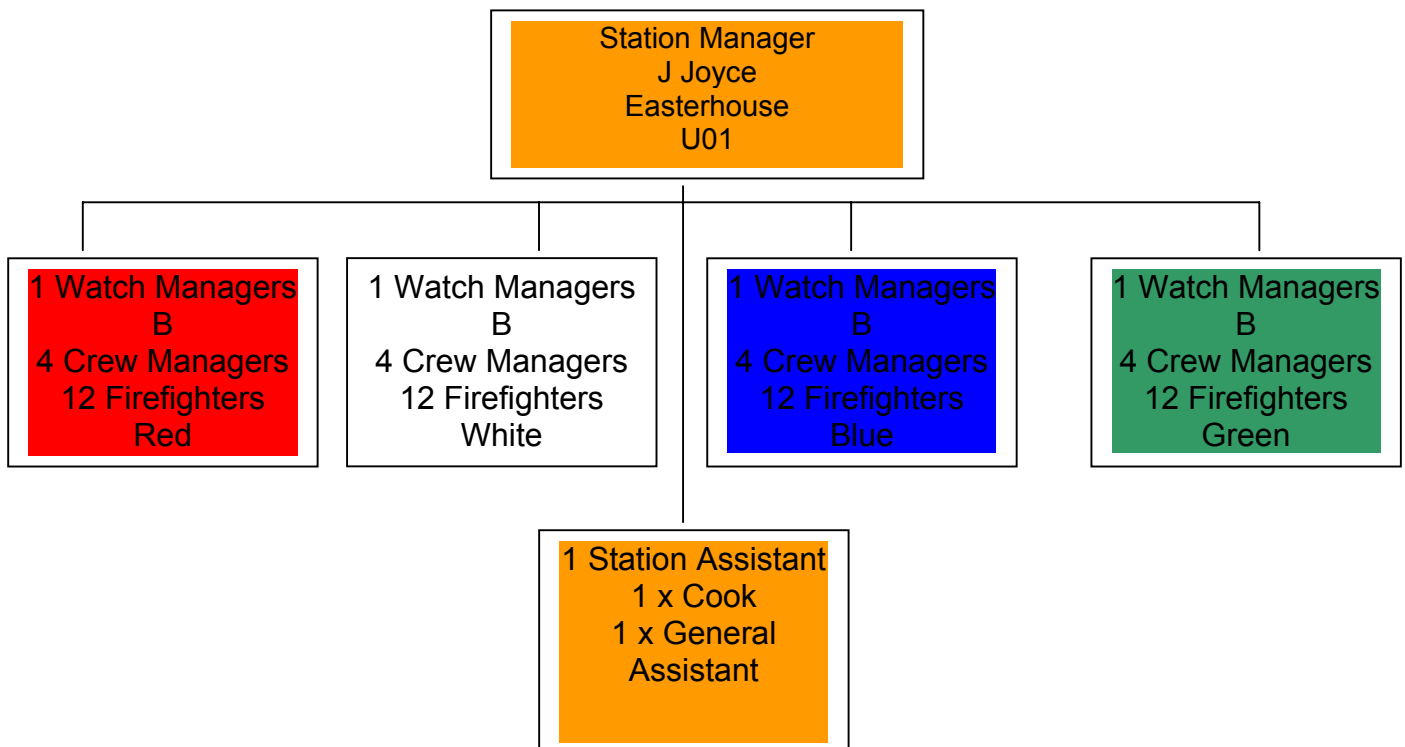
### Property

Easterhouse Community Fire Station is located in Grudie Street and has in March 2006 completed a £1.5 million refurbishment. This refurbishment has completely upgraded the Operational Firefighters workplace and also provided a new Pheonix Room that will allow our Community Partners use of the facilities to further local wellbeing and ensure, at a local level, the service is fully integrated into the community planning process



### Personnel

The Station has one Station Manager 4 Operational Watches and 3 Support Staff.



## **STATION PROFILE CONT/D**

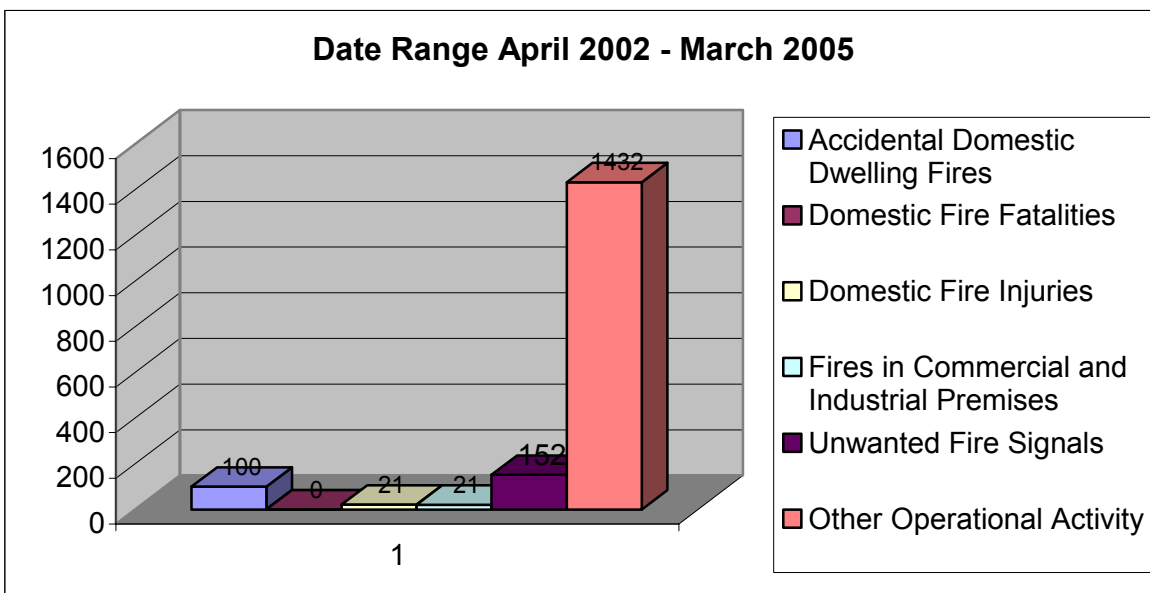
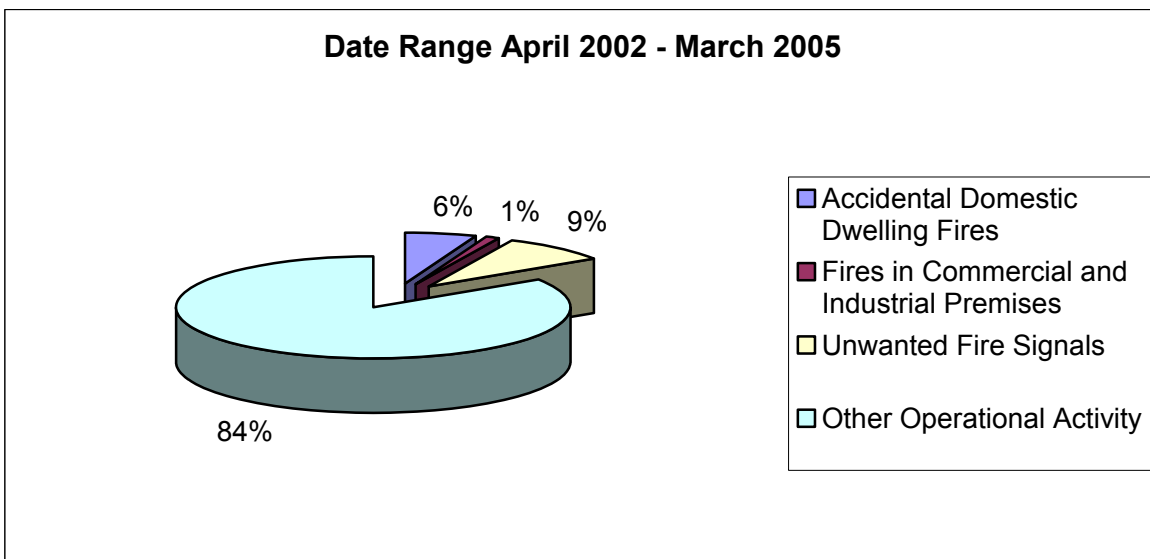
### **Fleet**

The Station houses two Fire Appliances and one Heavy Rescue Vehicle. The fire appliances serve the local community and are in support of other adjoining stations as the need arises. They are equipped to deal with traditional fire incidents and a range of other non fire emergencies including Chemical Incidents, Water Rescue and Road Traffic Collisions on our roadways. The Heavy Rescue Vehicle gives the station and the wider Strathclyde Service area the capability to deal with a wide range of emergency situations such as large road vehicle incidents, train crashes or building collapse among others.



## Station Activity

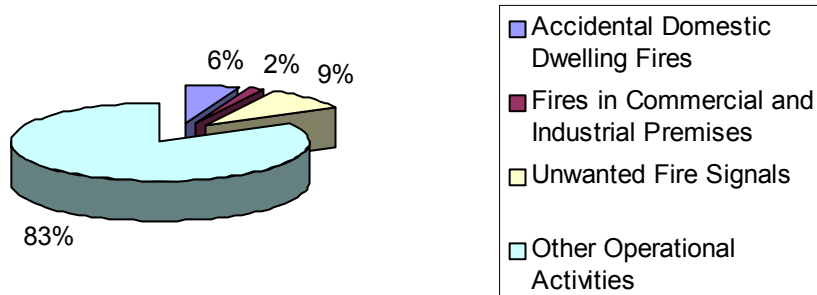
Date Range April 2002 - March 2005	Average	Total Average Turnouts
Accidental Domestic Dwelling Fires	100	1726
Domestic Fire Fatalities	0	
Domestic Fire Injuries	21	
Fires in Commercial and Industrial Premises	21	
Unwanted Fire Signals	152	
Other Operational Activity	1432	



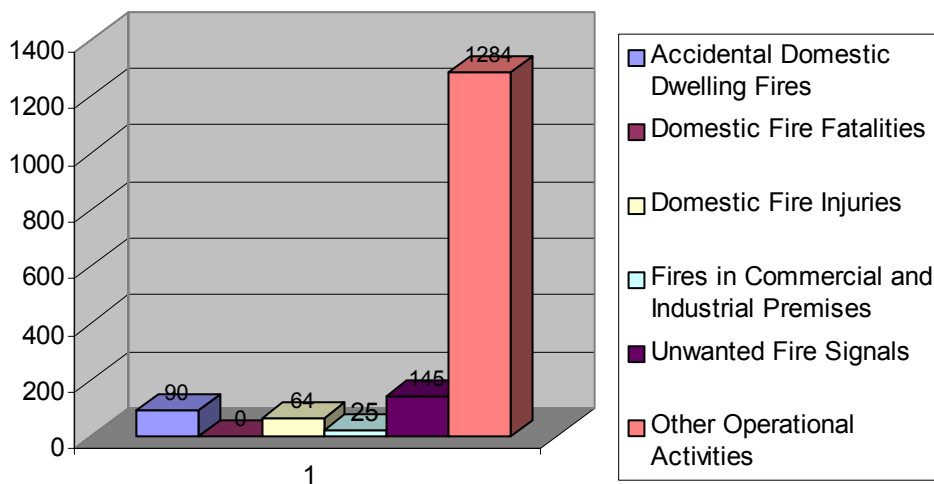
## Station Activity Con/t

Date Range April 2004 - March 2005	Total	Total Turnouts
Accidental Domestic Dwelling Fires	90	1546
Fires in Commercial and Industrial Premises	25	
Unwanted Fire Signals	145	
Other Operational Activities	1284	

Date Range April 2004 - March 2005

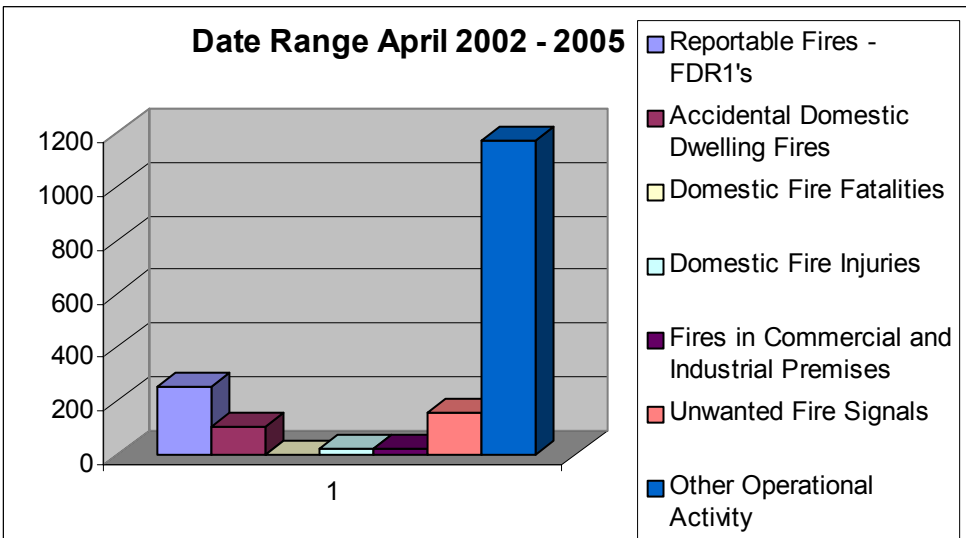
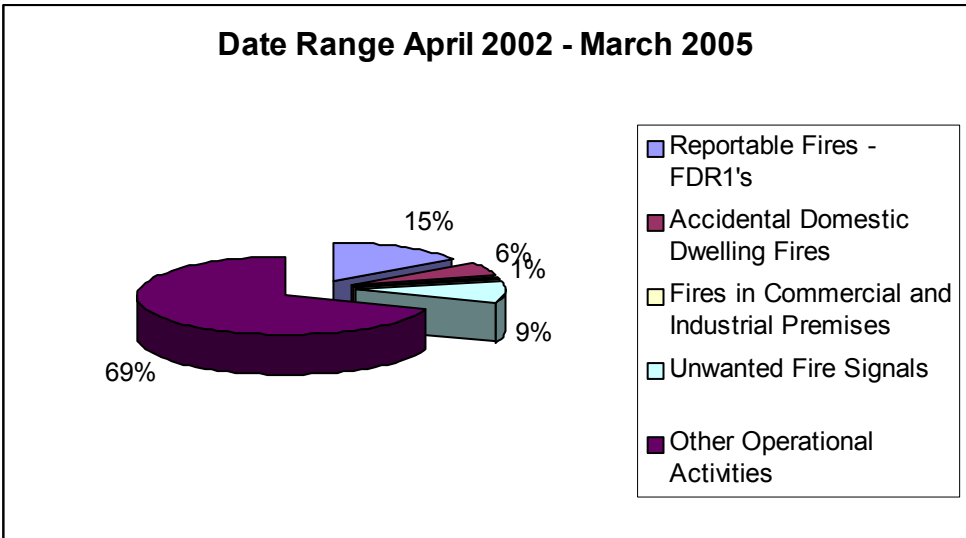


Date Range April 2004 - 2005



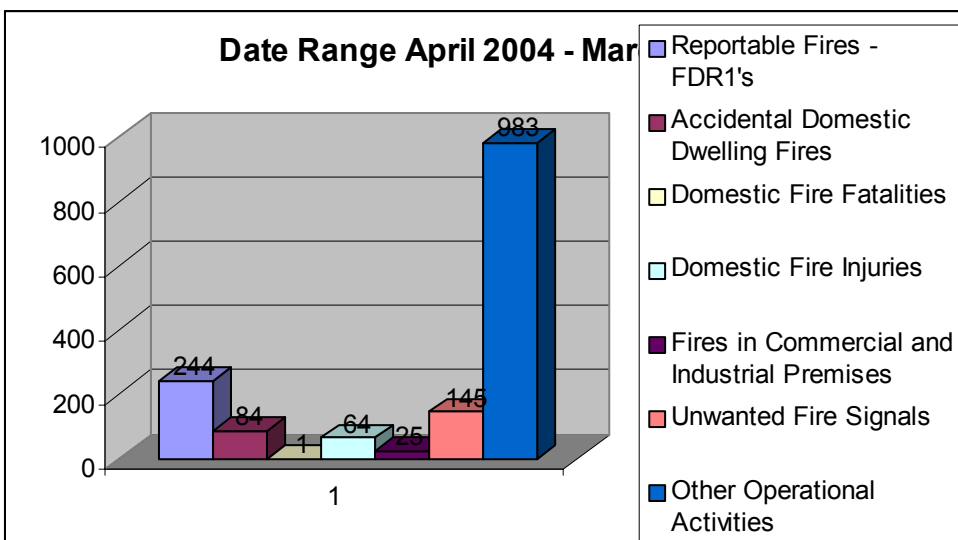
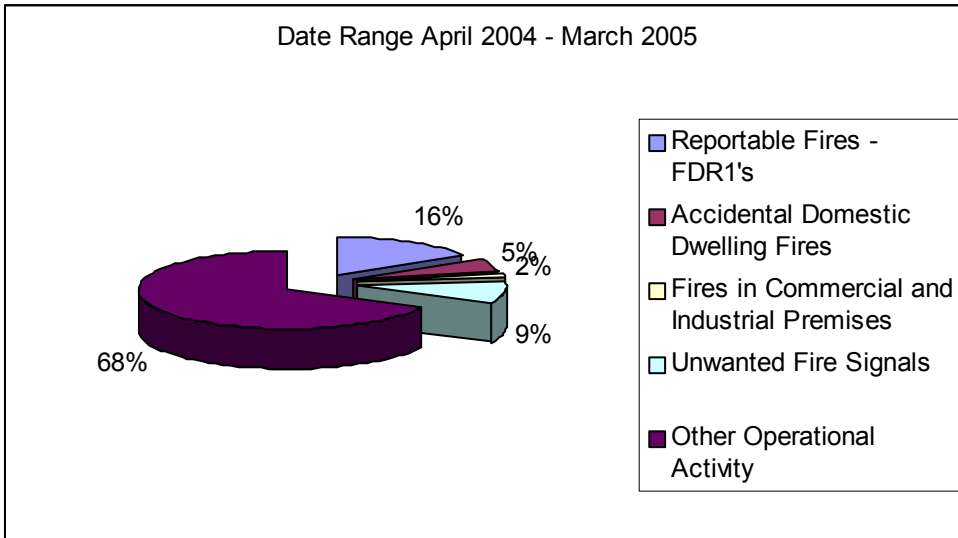
**Easterhouse Community Fire Station – Operational Activity Cont/d**

Date Range April 2002 - March 2005	Average	Average Total Turnouts
Reportable Fires - FDR1's	254	1721
Accidental Domestic Dwelling Fires	100	
Fires in Commercial and Industrial Premises	21	
Unwanted Fire Signals	152	
Other Operational Activities	1195	



## Station Activity Cont/d

Date Range April 2004 - March 2005	Total	Total Turnout
Reportable Fires - FDR1's	244	1546
Accidental Domestic Dwelling Fires	84	
Fires in Commercial and Industrial Premises	25	
Unwanted Fire Signals	145	
Other Operational Activity	1048	



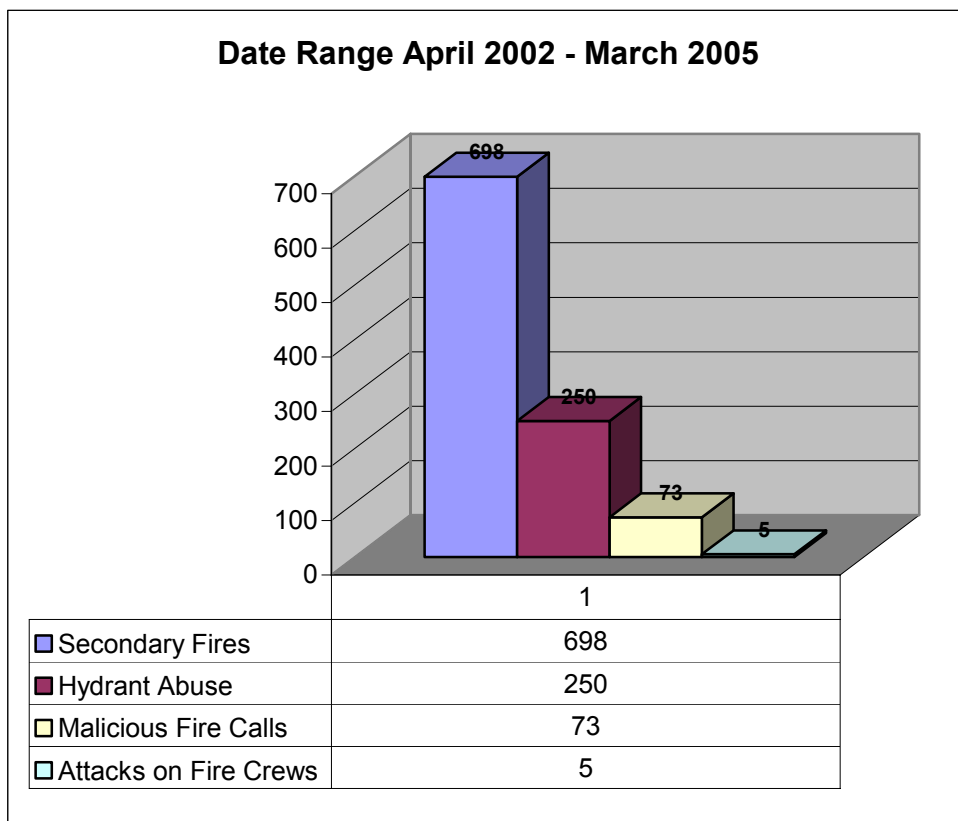
## Station Activity Cont/d

### Anti Social Behaviour

The highest percentage of Easterhouse Operational activity is spent at incidents that are generated as a result of anti social behaviour. The ODPM paper on the economic cost of fire suggests that at least 90% of secondary fires are deliberately set and therefore generated by anti social behaviour. Such instances of anti social behaviour includes secondary fires, hydrant abuse, attacks on fire crews and maliciously generated fire calls.

**Date Range April 2002 - March 2005**

	<b>Average</b>
Secondary Fires	698
Hydrant Abuse	250
Malicious Fire Calls	73
Attacks on Fire Crews	5

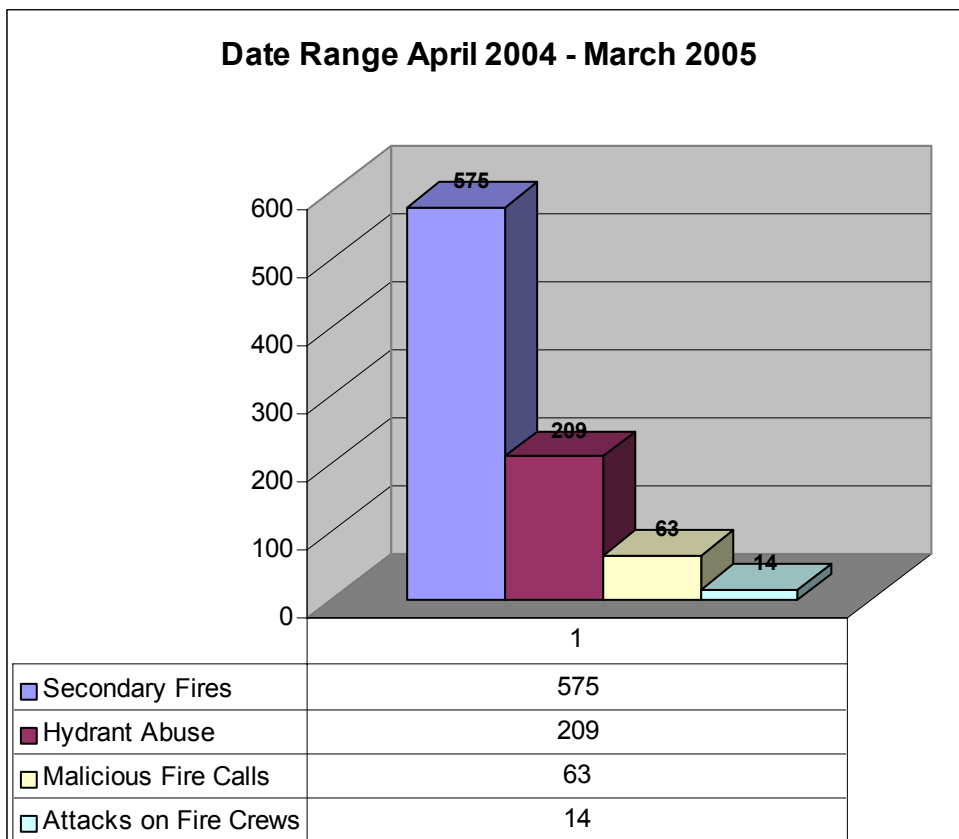


## Station Activity Cont/d

### Anti Social Behaviour Cont/d

Date Range April 2004 - March 2005

	Total
Secondary Fires	575
Hydrant Abuse	209
Malicious Fire Calls	63
Attacks on Fire Crews	14





**EASTERHOUSE STATION PLANNER - COMMUNITY SAFETY YEAR: 2006 –2007 PAGE 1**

No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Reduce and prevent Accidental Dwelling Fires in the station area by 5%. Reduce current fire fatality rates and fire injuries rates by 5%.	Use FSEC to target areas of high fire incidence & hotspot areas. Increase ownership of smoke alarms through Home Fire Safety Visits. Conduct Home Fires Safety Visits in response to referrals. Raise awareness of availability of Home Fire Safety in target areas. The Station Vulnerable Persons register contains details of person at risk within our community. We will update and review this regularly to ensure both proactive and reactive arrangements are in place to facilitate quality service provision to those vulnerable members of our Community.	1,2,,6,7	All Station Personnel	Start April 2006 Review Monthly Annual Audit
2	Reduce and prevent the incidence of fires in commercial and industrial premises by 5%.	Ensure Legislative Community Fire Safety duties are carried out in respect of commercial premises.	1,2,3	All Station Personnel	Start April 2006 Review Monthly Annual AUDIT
3	Reduce Anti Social Behaviour such as: – Attacks on Crews, by 4%. Deliberate Fire Setting by 3%, Malicious calls by 3%, hydrant vandalism by 5% and Reduce number of Secondary Fires by 3%. Target offending groups through relevant local initiatives. Raise awareness of negative factors associated with these issues during school visits etc. We will work with our partners in the Police and Judicial System to enforce legislation relating to attacks on Public Sector Workers – Easterhouse personnel were subjected to 14 Acts of Violence in 2005	Secondary fires and hydrants vandalism accounts for 58% of operational activity. We aim through use of Station personnel, Community Firefighters and leaflet drops to target 12-14 year olds to tackle this problem.  We will work with telecommunications companies to facilitate disconnection of services from proven malicious call sources. Raise awareness of impact of the negative factors of these issues during school visits, community events etc.	1,2,6	Station Manager to liaise with partnership organisations.  All Station Personnel	Start April 2006 Review Quarterly Annual Audit

No.	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
4	Reduce the number of RTCs by 3%. <ul style="list-style-type: none"> <li>• Carry out analysis of RTCs within station area eg. Hotspot locations.</li> <li>• Liaise with Police , local authorities and local Community Safety Partnerships.</li> </ul>	FSEC data has highlighted a hotspot area between JCT 11&10 Eastbound on the M8 Motorway. We will liaise with our partners in the Police and Highways agency to develop a Strategy Suite to target this area.	1,2,6	Station Manager Liaise with partnership organisations  All Station Personnel	Start April 2006  Review Quarterly  Annual Audit
5	Reduce the number of Unwanted Fire Signals by 5%. <ul style="list-style-type: none"> <li>• Enter into discussion and agreement with management and staff of the identified businesses.</li> </ul>	FSEC data indicates 9% of U01 operational activity is to unwanted fire signals caused by equipment failures/defects. We will identify the main offenders and deal with them through the UWFS's Demand Reduction Policy.	3,6,7	Station Manager Watch Managers  All Station Personnel	Start April 2006  Review Monthly  Annual Audit
6	Full participation in seasonally generated Community Safety Activity.	Easterhouse personnel will participate fully in centrally generated Community Safety Initiatives.	1,2,6	Station Manager Watch Managers  All Station Personnel	Start April 2006
7	Full engagement of any element of our Community who participate in anti social behaviour directed at SFRS Personnel	Full partnership working with Police to vigorously identify and deal with members of our community who obstruct our personnel in their duties.	5,6,7	All Station Personnel	Start April 2006



EASTERHOUSE STATION PLANNER - OPERATIONS		YEAR: 2006 –2007	PAGE 1		
No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Compile Community Risk register	A risk register will be agreed and drawn up by Station Personnel using information from new developments, PDA alterations, FSEC Data and Operational Risk Assessments.	1,5,7	Station Manager/ Watch Manager Red	Start April 2006 Review Monthly Annual Audit
2	Agree Risk Register & priority with Area Commander, ensure appropriate ops response to each risk	From the risk register an operational response will be designed and agreed with the Area Manager. PDA's will be altered to reflect changing levels of risks.	1,5,7	Group Manager/ Station Manager	Start April 2006 Review Quarterly Annual Audit
3	Continually review PDAs to known or changing risks	We will modify our operational response to incidents from a purely property based approach to one that places a high emphasis on life and risk.	1,5,7	Station Manager/ Watch Manager Red	Start April 2006
4	We will ensure front line service delivery at all times.	We will ensure that U01 Easterhouse appliances are available at all times to ensure maximum service delivery. To this end we will vigorously enforce the service attendance policy and also monitor Annual Leave and Time Off in Lieu to ensure equitable use.	1,5,7	Station Manager/ Watch Managers	Start April 2006





**EASTERHOUSE STATION PLANNER - FINANCE**

**YEAR: 2006 –2007**

**PAGE 1**

No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Agree areas of priority in terms of spending for fiscal year	Set priority and parameters on advice of Area Manger. Communicate strategy the Watch Based Managers.  All stations go live with their devolved budgets in April 2006.	6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2006 Review Monthly Annual Audit
2	Investigate areas of overspend in past year and redress situation	Ensure no areas of overspend at fiscal year end. Any previous areas of overspend investigated to ensure appropriate strategy in place for future rectifying action.	6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
3	Monitor stock levels and efficiency measures to identify improvements	Monitor and ensure appropriate stock levels of budgetary items at Station. Identify efficiency measures to assist the correct spend phasing so ensuring minimal negative variance reporting.	6,7	Station Manager/ Watch Manager/ Station Support Staff	Start April 2006- Finish April 2007 Review Quarterly Annual Audit
4	Investigate use of petty cash account and integrity of system of reimbursement	Petty cash system to be monitored to ensure efficient, effective and necessary usage.	7	Start April 2006	Start April 2006 Finish April 2006 Review Monthly Annual Audit

No.	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
5	Provide accurate and timely monthly budget reports to Area Manager to feed into Area budget	Ensure end period variance reports are completed and returned to Headquarters with areas of over/underspend highlighted and reasons for such explained. Monitor through variance reporting the station budget on a monthly basis. Variances will be accounted for to ensure a good end of year budget outcome.	6	Station Manager/ Station Admin Support	Start April 2006 Monthly



**EASTERHOUSE STATION PLANNER - DEVELOPMENT**

**YEAR: 2006 –2007**

**PAGE 1**

No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Agree PDP with all staff undergoing development	Through consultation with all personnel, individual personal development plans will be agreed and drawn up. In the longer term this will ensure that our staff have the required knowledge, skills and understanding to deliver quality front line service.	4,5,6,7	Group Manager/ Station Manager/ Watch Manager/ Station Support Staff	Start April 2006 Finish April 2007 Review Monthly Annual Audit
2	Arrange realistic training events	Development needs will be addressed through realistic and other training events. Formal training requirements will be put to area personnel and development Group Managers and addressed through the North East Glasgow Training Strategy.	1,5,6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
3	Arrange training for risks in community risk register	Identify potential target venues in the Community. Work in partnership with the owners to secure access to and use of facility via agreed Service/Area policy.	1,5,6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
4	Secure adequate internal and external training resources and facilities eg. Training Courses	We aim through liaison with Area Group Managers to secure the required training resources to ensure the continued development of all personnel.	4,5,6,7	Group Manager	Start April 2006

EASTERHOUSE STATION PLANNER - DEVELOPMENT		YEAR: 2006 –2007		PAGE 2	
No.	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
5	Show a continued commitment to diversity.	Ongoing Input for all Personnel on Service Equality & Diversity Policy. SFRS is an equal opportunities employer that has a diverse workforce that services our diverse community. Will ensure that this is continually and positively reinforced to all personnel.	4,6,7	Station Manager/ Watch manager	Start April 2006



**EASTERHOUSE STATION PLANNER - TECHNICAL SERVICES      YEAR: 2006 –2007      PAGE 1**

No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Review Station Vehicle Requirements. Report all vehicle faults, make use of electronic portal to facilitate	Station personnel will make full use of the electronic vehicle defects facility that links directly to Vehicle Workshops.	5,7	Station Manager/ Watch Manager Blue	Start April 2006 Finish April 2007 Review Monthly Annual Audit
2	Periodic Inspection of Property Identification of Defects Monitor Property Log Update Inventory as required	Station property/defect issues will continue to be raised through the property log. We will liaise closely with the Service Property Section to ensure any raised issues are dealt with in a timeous fashion.	5,6,7	Station Manager/ Watch Manager Blue	Start April 2006 Finish April 2007
3	Undertake annual property audit	Ensure Station fixtures and fittings are in place and appropriate year on year. Property audit via Service Inventory Procedures.	5,6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
4	Monitor Hydrant Maintenance	Liaise with Hydrant Operative Verify New Hydrant Routes e.g. New housing, industrial and commercial developments.	5,6,7	Watch Manager Blue	Start April 2006 Finish April 2007



EASTERHOUSE STATION PLANNER - PERSONNEL YEAR: 2006 –2007 PAGE 1					
No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Ensure staff and skill resources are adequate on each watch to maintain crewing levels.	Monitor all personnel movements and ensure action to maintain resources and skill levels therefore ensuring service delivery.	1,4,5,7	Group Manager/ Station Manager	Start April 2006 Finish April 2007 Review Monthly Annual Audit
2	Ensure adequate support personnel supervision	Ensure all Support Personnel receive training and Supervision to enable them to operate as valuable service resources.	4,5,6,7	Station Manager/ Admin Officer	Start April 2006 Finish April 2007 Review Monthly Annual Audit
3	Monitor attendance levels and reduce absence levels by 2% Arrange welfare interviews and appropriate support	Monitor attendance levels of all Station Personnel to ensure a proactive approach to absence management.	4,5,6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Monthly Annual Audit
4	Monitor & Reduce numbers of Accidents & Near Misses by 5%.	Ensure ongoing Health and Safety input for all Personnel. Analyse near miss and accident and injury reports to ensure a pro active and positive Health and Culture.	5,6,7	Station Manager/ Watch Manager	Start April 2006 Review Monthly Annual Audit



**EASTERHOUSE STATION PLANNER - STRATEGIC PLANNING      YEAR: 2006 –2007      PAGE 1**

No	OBJECTIVE	Action	Link to Corporate Objective No.	Lead Manager	Timescale Start/End/ Ongoing
1	Arrange and Chair Annual Health and Safety meetings.	Ensure Health and Safety audits are carried out with adequate liaison from Station Personnel and employee Rep Bodies.	4,5,6,7	Station Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
2	Ensure performance management methodology is being implemented	Ensure adherence to good practice as laid down by SFRS.	4,5,6,7	Station Manager	Start April 2006 Finish April 2007 Review Monthly Annual Audit
3	Carry out Best Value audit of station staffing / OT	Ensure adequate personnel resources are in place to reduce pressure on station overtime budget.	5,6,7	Station Manager/ Watch Manager	Start April 2006 Finish April 2007 Review Quarterly Annual Audit
4	Consult stakeholders/ service users through local Community Safety Forums and Service Impact Assessments	Seek views of local community groups through local planning forums and through targeted and user service impact assessments.	1,5,6,7	Station Manager	Start April 2006



## **HAVE YOU GOT A FIRE ACTION PLAN?**

### **Remember these 10 Key Points**

1. **PLAN** your escape route now.
2. **PRACTICE** your escape route as a family.
3. You only have seconds. **DON'T STOP** for valuables.
4. **SHOUT** to alert your family.
5. **KEEP LOW** if the house is full of smoke. Remember the air is clearer and cooler near the floor.
6. **DON'T INVESTIGATE** – keep doors closed.
7. If there's no safe way out, get everyone into a **SAFE ROOM**.
8. Never jump straight out of a window. **LOWER** yourself onto cushions, etc.
9. If necessary **BREAK** a window and make safe all jagged edges, before climbing out.
10. **GET OUT-GET THE FIRE SERVICE OUT – STAY OUT – DIAL 999.**

**FOR FREE ADVICE PHONE 0800 0731 999**



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Siz veya bir tanıdığınız, bu yayını büyük puntolarla basılı olarak, ses kaydı olarak, Körler Alfabetisiyle ya da bir başka dile çevrilmiş bir kopyasını edinmek istiyorsanız, lütfen aşağıdaki adrese yazınız. Lütfen adınızı, adresinizi, istediğiniz yayının adını ve çevirisini istiyorsanız, hangi dilde istediğinizi belirtiniz.

यदि आपको या आपको पहचानने वाले किसी व्यक्ति को यह प्रकाशन बड़े अक्षरों में, ऑडियो टेप पर, ब्रेल में या अन्य भाषा में चाहिये, तो कृपया हमें निम्नलिखित पते पर एक खत लिखें। कृपया अपना नाम और पता दें और प्रकाशन का शीर्षक और किस भाषा में अनुवाद चाहिये इसके बारे में जानकारी दें।

ਜੇਕਰ ਤੁਹਾਨੂੰ ਜਾਂ ਤੁਹਾਡੀ ਜਾਣ-ਪਛਾਣ ਵਾਲੇ ਕਿਸੇ ਵਿਅਕਤੀ ਨੂੰ ਇਹ ਪ੍ਰਕਾਸ਼ਨ ਵੱਡੇ ਅੱਖਰਾਂ 'ਚ, ਆਡੀਓ-ਟੇਪ 'ਤੇ, ਬ੍ਰੇਲ 'ਚ ਜਾਂ ਹੋਰ ਜਥਾਨ 'ਚ ਚਾਹੀਦਾ ਹੈ, ਤਾਂ ਕ੍ਰਿਪਾ ਕਰਕੇ ਸਾਨੂੰ ਹੇਠ ਲਿਖੇ ਪਤੇ 'ਤੇ ਇਕ ਖਤ ਲਿਖੋ। ਕ੍ਰਿਪਾ ਕਰਕੇ ਆਪਣਾ ਨਾਂ ਅਤੇ ਪਤਾ ਲਿਖੋ ਅਤੇ ਪ੍ਰਕਾਸ਼ਨ ਦਾ ਸਿਰਸ਼ਕ ਅਤੇ ਕਿਹੜੀ ਜਥਾਨ 'ਚ ਅਨੁਵਾਦ ਚਾਹੀਦਾ ਹੈ ਇਸ ਬਾਰੇ ਪਤਾ ਦਿਓ।

اگر آپ یا آپ کے کسی جاننے والے کو یہ اشاعتی مواد بڑی چھپائی، آڈیو-ٹیب، بریل یا اس کا کسی اور زبان میں ترجمہ درکار ہے تو براہ مہربانی مندرجہ ذیل پتے پر ہمیں خط لکھیں۔ برائے مہربانی اس کے ساتھ ہمیں اپنا نام اور پتہ، مطلوبہ اشاعتی مواد کا عنوان ضرور بھجوائیں، اگر ترجمہ درکار ہے تو مطلوبہ زبان کا نام لکھیں۔

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