

Not Achieved

In Progress

Achieved

North Lanarkshire Area Plan Targets 2009/10

Action Plan Objectives – Operations				
No.	Issue	Lead	Date Due	Progress
1	Deliver one multi-agency off station exercise, for each Wholetime and RDS community fire station	GCB	03/10	
2	Conduct inspection of each watch and RDS unit	GCB	03/10	
3	Continuously monitor the percentage of occasions that FDR final pages are completed within two weeks – achieve 100% compliance	WCs	03/10	
4	Submit 100% of Final Pages within 7 days	WC (ASO)	03/10	
5	Submit 100% of FDR's within 7 days	WC (ASO)	03/10	
6	Increase the percentage of occasions when each RDS appliance mobilises within the agreed response times	GCA (RDS)	03/10	
7	Decrease the percentage of time each RDS appliance is unavailable due to staffing	GCA (RDS)	03/10	
8	Participate fully in North Lanarkshire's emergency planning arrangements	GCB /CC OFFICER	03/10	
9	Reduce accidents involving SFR vehicles/appliances. (<i>Single Equality Scheme section (V4.3)</i>)	WCs	03/10	
10	Review effectiveness of station reference management system (<i>Single Equality Scheme section (V4.3)</i>)	GCB	03/10	
11	Formulate a strategy for the management of Risk Assessments (linked to NLP risk register/risk management plan) within the Operations reference	GCB	03/10	
12	Initiate NL Area Station Commander common practice forum	GCB	03/10	
13	Initiate Watch Commander information/common practice forum (Wholetime & RDS)	GCB	03/10	
14	Deliver media liaison familiarisation event	GCB	03/10	
15	Review and update Area property and station profiles	GCB	03/10	

Action Plan Objectives – Community Safety				
No.	Issue	Lead	Date Due	Progress
16	Review community safety management and provision of services and resources	GCB	03/10	
17	Reduce fire injuries by 10% (include fatal and non-fatal injuries as one statistic)	GCB	03/10	
18	Reduce accidental house fires by 3%	GCB	03/10	
19	Increase the number of Home Fire Safety Visits by 3% (<i>Single Equality Scheme section SD5.4</i>)	SCs/WCs	03/10	
20	Increase the number of home fire safety visits in medium and high risk dwellings	SCs	03/10	
21	Identify vulnerable persons in the community and take action as per SFR Policy. (<i>Single Equality Scheme sections SD7.1, 7.2</i>)	SCs/WCs	03/10	
22	Reduce UFAS by 5%	GCB	03/10	
23	Reduce false alarms good intent by 5%	GCB	03/10	
24	Reduce RTC fatalities by 1%	GCB	03/10	
25	Reduce RTC casualties by 1%	GCB	03/10	
26	Reduce RTC incidents where SFR services are used by 1%	GCB	03/10	
27	Reduce deliberately set primary fires by 4%	GCB	03/10	
28	Reduce the number of secondary fires by 5%	SCs	03/10	
29	Reduce attacks on fire and rescue crews by 5%	GCB	03/10	
30	Reduce hydrant misuse damage by 3.75%	GCB	03/10	
31	Reduce malicious fire and emergency calls by 1.25%	GCB	03/10	
32	Respond to 100% of Fire Setter enquiries	CSC	03/10	
33	Manage externally funded projects efficiently and in terms of financial regulations	AC	03/10	
34	Manage internally funded projects efficiently and in terms of financial regulations	AC	03/10	
35	Complete an audit in 100% of high-risk premises providing sleeping accommodation.	GCA	03/10	
36	Reduce fires in non-domestic premises by 3%	GCA	03/10	
37	Contact 100% of non-domestic premises where a fire occurs	GCA	03/10	
38	Secure 3 Fire Safety Modules	GCA	03/10	

Area Plan Objectives – Strategic Planning				
No.	Issue	Lead	Date Due	Progress
39	Participate in Community Planning meaningfully by attending and contributing at the following meetings on 100% of occasions: - North Lanarkshire Partnership Local Area Partnerships Local Area Teams Tasking and Co-ordinating Groups. <i>(Single Equality Scheme sections SD1.1, SD5.4)</i>	ACs, GCs, SCs	03/10	
40	Achieve targets indicated in Single Outcome Agreement and NLP Community Plan	AC	03/10	
41	Participate in community planning consultation/engagement processes	AC	03/10	
42	Identify risks and control measures associated with partnership working	AC	03/10	
43	Reduce the number of Injuries by 6.25%	GCB	03/10	
44	Reduce accidents by 6.25%	GCB	03/10	
45	Reduce the number of RIDDOR injuries by 6.25%	GCB	03/10	
46	Increase the number of Near Miss incident reports by 10%	GCB	03/10	
47	Implement SFR Food Standards Policy within NL Area	GCB	03/10	
48	Increase number of IOSH Qualified Personnel within North Lanarkshire by 10%	GCB	03/10	
49	Develop an Area Risk Management plan	GCB	03/10	
50	Review Area Health & Safety Plan	GCB	03/10	
51	Develop NL Accident Investigation Seminar for Crew & Watch Commanders	GCB	03/10	
52	Maintain Liaison Updates with Health & Safety Section at Headquarters	GCB	03/10	
53	Ensure maintenance of Station H&S audits	GCB	03/10	
54	Monitor effectiveness and operation of RIVO Accident/Injury Reporting System	GCB	03/10	
55	Monitor the Implementation of the Revised Health & Safety Audit Checklist	GCB	03/10	

Action Plan Objectives - Human Resources				
No.	Issue	Lead	Date Due	Progress
56	Reduce rider shifts lost due to sickness and alternative duties by 5%	SC	03/10	
57	Reduce working time lost due to sickness for all other staff by 5%	SC	03/10	
58	Pro-actively manage alternative duties	GCB	03/10	
59	Ensure meaningful participation in Career Management process for all personnel (<i>Single Equality Scheme section (V2.5)&(SD1.7)</i>)	GCB	03/10	
60	Increase usage of SFR Know How by NL Personnel	GCB	03/10	

Action Plan Objectives – Training & Operational Review (Including Operational Development & Organisational Development)

No.	Issue	Lead	Date Due	Progress
61	Monitor and ensure effective use of PDR Pro	GCA	03/10	
62	Monitor and ensure effective use of LCMS	GCA	03/10	
63	Implement programme to assist NL personnel to prepare for AICC/ADCs	GCA	03/10	
64	Monitor the MPDP (wholetime and RDS)	GCA	03/10	
65	Implement programme to prepare trainees for phased assessments	GCA	03/10	
66	Deliver Phases 3 & 4 RTC training (wholetime and RDS)	WC	03/10	
67	Facilitate realistic training utilising local buildings	GCA	03/10	
68	Deliver Fire Behaviour Training to 100% NL RDS personnel	GCA	03/10	
69	Ensure all NL Officers have current Incident Command System endorsement / TTR	GCA	03/10	
70	Implement Lanarkshire RDS cluster training programme	GCA	03/10	
71	Implement Crew Commander local training course	GCB	03/10	
72	Implement mentoring scheme for temporary post-holders	GCA	03/10	

Action Plan Finance and Administration				
No.	Issue	Lead	Date Due	Progress
73	90% of invoices to be certified correct by relevant departments and passed to ensure payment within invoice payment terms (i.e. 30 days from date of invoice)	AAO	03/10	
74	Audit Area HQ Petty Cash Systems.	AAO	03/10	
75	All phone calls to reception answered within 3 rings.	AAO	03/10	