

STRATHCLYDE  
FIRE & RESCUE



## EAST KILBRIDE STATION PLAN 2006/2007



The station plan for East Kilbride is intended to meet the needs of the local community and of station based personnel, it also forms an integral part of the Area Plan of the newly formed South Lanarkshire Area. These integrated plans are intended to link to Strathclyde Fire & Rescues Integrated Risk Management Plan and its corporate vision of

***“Making our communities safe places to live, work and visit”***

This therefore places a duty upon all personnel to contribute to the corporate vision by requiring them to develop strategies and ensure all activities contribute to...

- 1. Minimising the effects of fire and other emergencies**
- 2. Reflecting the community’s need for Fire and Rescue Services**
- 3. The effective administration of Fire Safety Legislation**
- 4. The achievement of fairness and equality in the treatment all staff and service users**
- 5. The promotion of health, safety and welfare**
- 6. Communicating with stakeholders and staff to inform on Fire and Rescue Service activity and to seek opinion on the delivery of services**
- 7. Making best use of all resources**

This plan also takes cognisance of the statutory duties placed upon the Fire & Rescue Service by virtue of the Local Government (Scotland) Act 2003. Such duties relate to Community Planning, Community Well-being and Best Value, i.e. continuous improvement, customer/citizen focus, equality and public performance reporting.

As a participant in the community planning process, this station plan also recognises the requirement to compliment the Community Plan of the South Lanarkshire Community Planning Partnership which states; **The Community Plan “*Stronger Together*”** highlights the partnership’s vision, aims and objectives, within which programmes, project and the services of the public sector, community and voluntary groups can be shaped, delivered and improved.

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## AIM

This plan will seek to engage personnel with the local community by proactive activities and the implementation of risk reduction measures within targeted areas with the aim of reducing...

Domestic fires.

Serious non-fatal casualties from fire

Malicious secondary fires

Unwanted fire signals.

Malicious calls.

Incidence of wilful fire raising

Other incidents of Anti Social Behaviour

Road Traffic Collisions

Additionally this plan seeks to improve service delivery by effective performance management by effectively: -

Managing attendance

Identifying personnel development needs

Developing personnel to meet their and the organisations needs

Maintaining operational competencies

Implementation of risk reduction measures

Promote Best Value

# Objectives

## 1. Reduce Accidental Dwelling fires in station areas:

- Reduce accidental dwelling fires in the station area
- Maintain current zero fatalities in accidental dwelling fires
- Reduce casualties in accidental dwelling fires
- Conduct Home Fire Safety Visits (HFSV) in response to referrals
- Post information leaflets in target areas
- Use the media to highlight the availability of this service
- Raising community awareness through community events in the station area
- Liaise with Community Safety Partnerships

## 2. Reduce the incidence of anti-social behaviour:

- Identify target areas within the station ground
- Implement a programme of education in schools
- Liaise with local media
- Liaise with police, Local Authority Partners and Youth Groups

## 3. Reduce the number of Road Traffic Collision's within the station area:

- Liaise with Police and Local Authority
- Liaise with Community Safety Partnership Road Safety

## 4. Reduce the number of unwanted fire signals:

- Highlight areas of concern, number of incidents – track, record data
- Establish contacts with businesses concerned
- Target high offenders
- Regular meetings with the management of high offending premises
- Any other activities in line with Strathclyde Fire & Rescue Policies

### Useful Contacts: -

- Community Safety Partnerships / Forums: **See Southlan.org.uk**
- Strategic Youth Development Officer SFR HQ:
- South Lanarkshire Community Services:
- Social Services and interest groups i.e. Age Concern
- Police Community Safety East Kilbride **01355 564000**
- Community Fire Safety Co-ordinators: **01698 338104**
- Community Firefighters: **01698 338154**
- Area Community Fire Safety Legislative Offices:

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## Living In “East Kilbride” Fire Station Profile

East Kilbride Fire Station is situated in the heart of the town to the rear of the shopping Centre. Two Fire Appliances are crewed 24/7 by 14 personnel on each of the 4 watches Red, Blue, Green and White. We also have a legislative fire safety office attached to the station, which deals with East Kilbride and surrounding areas.



*Blue watch at the start of a new day completing the appliance checks.*



*Watch Manager Gerry Grant and Crew Manager Allan Queen getting on with some of the office work*

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## Living in “East Kilbride” - Community Profile



### East Kilbride

Population 73,796. Figures taken from 2001 Census.

East Kilbride is South Lanarkshire's largest town and has Scotland's largest undercover shopping centre.

Its location and good infrastructure make East Kilbride easily accessible from the motorway network, with most of central Scotland within a 45-minute drive.

Industry within the town is located in a number of peripheral business parks, while its commercial and administrative areas are home to offices of central and local government.

East Kilbride has a number of neighbourhoods, ranging from housing built by the former New Town Development Corporation through to some of the largest private sector housing estates in the west of Scotland, i.e. Stewartfield to the north and Lindsayfield to the south of the town.

There is a wide selection of primary schools throughout the area and the multi-million pound modernisation program which is underway, will result in three contemporary secondary schools.

South Lanarkshire College, which has campuses in East Kilbride and Cambuslang runs courses in construction, business and care.

Other amenities include the Village Theatre, East Kilbride Arts Centre, Kittochside Museum of Country Life, Hunter House Museum and the magnificent Calderglen Country Park.

Sports facilities in the town include the ice rink at the Olympia Shopping Centre, the Dollan Aqua Centre and an adjacent park for skateboarders and wheeled sports.

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## Community



### **AGE:**

The area has a slightly higher than average proportion of over 65s which account for 14.4% of the population in 2001, with 32% of the population aged under 25 with the under 16s making up 20.8%.

### **ETHNICITY:**

The ethnic minority population accounted for a larger share of the population in East Kilbride than in South Lanarkshire as a whole (1.3% as against 1.1%).

Ethnic minorities account for 3.2% of the population of east Mains and 2.2% of Thorntonhill 's population but only 0.6% of Calderwood's population.

### **EMPLOYMENT:**

In 2003 there were 33,947 jobs in East Kilbride representing 31% of all jobs in South Lanarkshire. The largest private sector employer in the town is Freescale Semiconductor (formerly Motorola) with a workforce of 1400, reflecting the attraction to the town of electronic companies.

Other major employers include Rolls Royce, Jeyes, The Inland Revenue,



Hairmyres Hospital and The Department for International Development. Also on the outskirts, at Jackton, is the Police training centre.

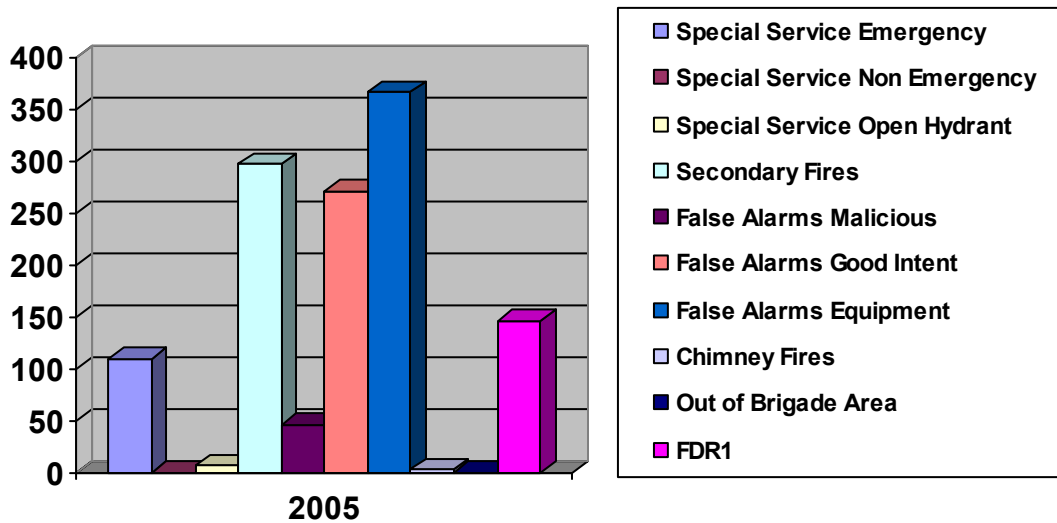
In January 2005 the unemployment rate in East Kilbride was 2.6%



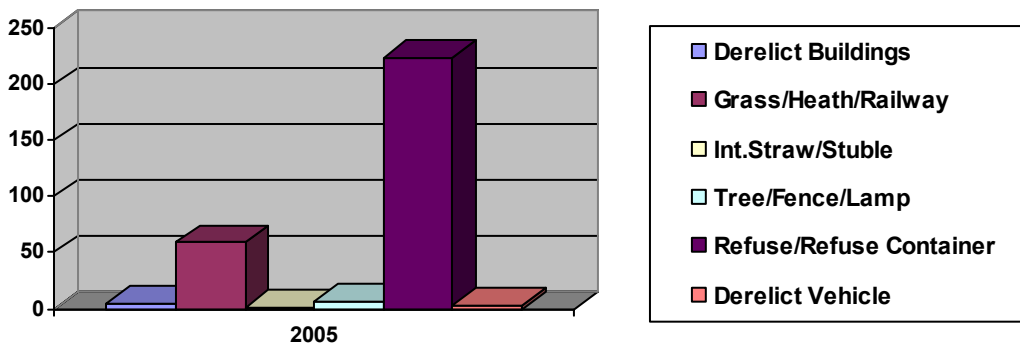
## STATISTICS:

East Kilbride Fire Station was called upon to attend incidents within the area on 1246 occasions in the calendar year 2005.

The variety of incidents is demonstrated in the table below

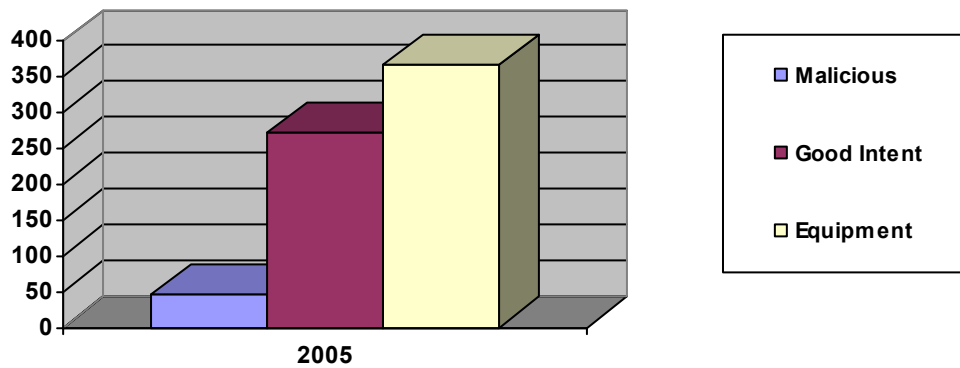


### TOTAL INCIDENTS 2005



### TOTAL SECONDARY FIRES 2005

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### **TOTAL FALSE ALARMS 2005**

FDR1 – reportable fires e.g. Fire in properties, Car fires etc.  
 Special Services Emergency – Properties flooding, Road traffic collisions etc.

#### **Other supporting documentation:**

- Community Safety Partnership - Scottish Executive
- South Lanarkshire Community Plan.
- Age Concerns Development Plan 2001 -2005
- To promote the wellbeing of older people
- National Community Fire Safety Centre – Toolkit
- SFR Wizard Incident Chart

**STATION PLANNER - COMMUNITY SAFETY** **Page 1**

<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Raise awareness of the availability of Home Fire Safety Visits in target areas</p> <p>Increase ownership of smoke alarms through Home Fire Safety Visits</p> <p>Conduct Home Fire Safety Visits in response to referrals</p> <p>Work in partnership with other agencies to reach target groups.</p>	<p>Reduce domestic fires by 3%</p> <p>Reduce current fire injury rates by 5%</p> <p>Increase smoke alarm ownership by 3%.</p> <p>Reduce the number of households currently considered to be at greatest risk of fire.</p>	<p>Station Manager</p> <p>Watch Managers</p> <p>Station Personnel</p>	<p>March 2007</p>
<p>Work with our partners to combat the issues of Anti Social Behaviour.</p> <p>Clarify trends; provide data to facilitate enforcement activities</p> <p>Liaise with partners to educate, inform through home and school visits</p>	<p>Reduce Anti Social Behaviour such as:</p> <p>Deliberate Fire Setting by; 5%</p> <p>Malicious calls by 4%</p> <p>Attacks on Crews – maintain current zero attack incident level.</p>	<p>Station Manager</p> <p>Watch Manager's</p> <p>Station Personnel</p>	<p>Start April 2006</p> <p>Review Monthly</p> <p>Annual Audit</p>

<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Liaise with Police and local authorities</p> <p>Visit Secondary Schools within Area and educate through "cut it out" initiative</p>	<p>Reduce the number of Road Traffic Collision's on the roads in this station area classified as high risk i.e. A726 A725</p> <p>Reach out and engage all 15 – 16 year olds in secondary schools.</p>	<p>Station Manager</p> <p>Watch Managers</p> <p>Crew Managers</p> <p>Station Personnel</p>	<p>Review Monthly</p> <p>Annual Audit</p>
<p>Implement a Demand Reduction Strategy, review incident data to identify trends and specific addresses using IT and introduction of Automatic Fire Alarm forms</p> <p>Identify 6 of the businesses that are attended on most occasions</p> <p>Enter into discussion and agreement with management and staff of the identified businesses</p>	<p>Reduce the number of unwanted fire signals by 5%.</p>	<p>Station Manager</p> <p>Watch Manager/ Crew Managers</p>	<p>Start April 2006</p> <p>Review Monthly</p> <p>Annual Audit</p>



<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Create media file and log for station personnel to reference for accurate and timely information</p> <p>Communicate more effectively with the media</p>	<p>Forge relationships with the media to promote the community safety message.</p>	<p>Station Manager</p> <p>Watch Manager</p>	<p>Start April 2006</p> <p>Review weekly</p> <p>Annual Audit</p>
<p>Evaluate the capacity of our operational crews to engage in community safety activity</p> <p>Use our Strategic reserve more effectively</p>	<p>A greater presence of our operational staff in the community to deliver the safety message.</p>	<p>Station Manager</p> <p>Watch Manager</p>	<p>Start April 2006</p> <p>Review Quarterly</p> <p>Annual Audit</p>



<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Compile Community Risk register</p> <p>Agree Risk Register &amp; priority with Area Manager</p> <p>Develop, monitor and report on a suite of local performance indicators</p>	<p>Ensure appropriate operations response to each risk</p> <p>To measure the standard of service delivery.</p>	<p>Group Manager</p> <p>Station Manager</p> <p>Watch Manager</p>	<p>Start April 2006</p> <p>Update when required,</p> <p>Review Monthly</p> <p>Annual Audit</p>
<p>Record the percentage of time appliances are crewed by four riders.</p>	<p>To identify deficiencies in the crewing of vehicles.</p> <p>To highlight external influences on watch resource such as training and or other specific needs.</p>		<p>Start April 2006</p> <p>Review Monthly</p> <p>Annual Audit</p>
<p>maintain and inspect all maintenance &amp; test records action any repair or maintenance requests for equipment &amp; property</p>	<p>To reduce accidents from current levels</p>	<p>Station manager</p> <p>Watch manager</p> <p>All personnel</p>	<p>Monthly review</p> <p>Annual audit</p>



<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Agree areas of priority in terms of spending for fiscal year</p> <p>Investigate areas of overspend Throughout the year and redress situation Monitor stock levels and efficiency measures to identify improvements</p> <p>Investigate use of petty cash account and integrity of system of reimbursement</p> <p>Ensure accurate recording of pre-arranged overtime Investigate all occurrences.</p>	<p>Monitor Devolved Budgets to achieve the aims and objectives of the organisation.</p> <p>Ensure the integrity of the system of reimbursement is maintained.</p> <p>Monitor and control incidences of pre-arranged overtime.</p>	<p>Station Manager</p> <p>Watch Managers</p> <p>Station Support Assistant</p>	<p>Start April 2006</p> <p>Review Monthly</p> <p>Audit Annually</p>



<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Agree Personal Development Programme with all staff and identify development needs for all station personnel including support staff</p> <p>Identify national &amp; local course's to assist personnel in the development process</p> <p>Develop and implement Area Training Event Road Traffic Collision Exercise</p> <p>Participate in other organised Area training Events</p> <p>Arrange and participate in structured debriefing of Area Exercises.</p> <p>Arrange training for risks in community risk register</p>	<p>Ensure Continuous Personal Development: by maintaining Integrated Personal Development System as per the Corporate plan ensuring staff have the correct knowledge skills and understanding for current role and development needs for next role.</p> <p>Test current procedures and monitor Personnel to ensure they maintain competencies in the skills required for each event.</p> <p>To highlight areas of strength and areas for development in personnel and highlight areas where procedures require attention.</p> <p>Ensure competency of operational personnel responding to each risk.</p>	<p>Station Manager</p> <p>Watch Managers</p>	<p>Start April 2006</p> <p>Review Quarterly</p> <p>Annual Audit</p>



<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
Review Station Vehicle Requirements  Complete annual property audit  Maintain and review equipment needs  Comply with standard testing of all equipment in line with the services procedures	Ensure the operational readiness of equipment  Station premise and property inventory is maintained to a high standard	Station Manager  Watch Manager Green Watch	Start April 2006  Monitor Monthly  Quarterly Review  Annual Audit

<b>ACTION PLAN</b>			
<b>Action (Detailed Description)</b>	<b>What the Action is intended to achieve</b>	<b>Responsibility</b>	<b>Timescale</b>
<p>Ensure staff numbers are adequate on each watch to maintain crewing levels</p> <p>Ensure adequate support and personnel supervision</p> <p>Fully implement the organisations Managing Attendance Policy</p> <p>Arrange welfare interviews</p> <p>Conduct contact meetings</p>	<p>Ensuring performance indicators and measures across all functions are sufficient to support station personnel more efficiently</p> <p>Reduce working days lost due to sickness by 5%.</p>	<p>Station Manager</p> <p>Watch Managers</p> <p>All Personnel</p>	<p>Start April 2006</p> <p>Review Monthly</p> <p>Report Quarterly</p>



**STATION PLAN**  
**INITIATION PRO-FORMA**

Station Name \_\_\_\_\_ No \_\_\_\_\_ Area \_\_\_\_\_  
 Initiative \_\_\_\_\_ Subject \_\_\_\_\_  
 Date \_\_\_\_\_

<b><u>Reason for Initiative</u></b>		
<b><u>Number of Incidents</u></b> (Statistical data if applicable)	<b>Data Period</b>	
E.g.	From:	To:
MIS Wizard Data: -		
FSEC Risk Data: -		
Station Log Data: -		
Scottish Index of Multiple Deprivation (SIMD) Data: -		
Other Relevant Evidence: -		

<b><u>Plan for Implementing Initiative</u></b>				
		<b>Target Period</b>	<b>Print Name</b>	<b>Completed Date</b>
STAGE 1	(e.g. pre-planning)			
STAGE 2	(e.g. practical implementation)			
STAGE 3	(e.g. evaluation, Audit, Reporting)			

<b><u>Resources Required</u></b>	<b>Availability Confirmed</b>
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**STATION PLAN  
EVALUATION / MONITORING  
FORMA**

**PRO-**

Station Name \_\_\_\_\_ No \_\_\_\_\_ Area \_\_\_\_\_  
 Initiative Name \_\_\_\_\_ Subject \_\_\_\_\_  
 Initiative Date From \_\_\_\_\_ To \_\_\_\_\_ Evaluation Date \_\_\_\_\_

<b><u>Reason for Initiative</u></b>		
<b><u>Number of Incidents</u></b> (Statistical data at end of evaluation period)	Data Period	
e.g.	From:	To:
MIS Wizard Data: -		
FSEC Risk Data: -		
Station Log Data: -		
Scottish Index of Multiple Deprivation:-		
Other Relevant Evidence:-		

<b><u>Outcomes of Initiative</u></b>		
Positive Outcomes:		
Negative Outcomes:		
<b><u>Plan Result</u></b>	(tick appropriate box(es))	
Successful (complete) <input type="checkbox"/>		Successful & <input type="checkbox"/> ntinue
Successful & use aga <input type="checkbox"/>		Part successf <input type="checkbox"/>
Recommend to others <input type="checkbox"/>		Unsuccessful <input type="checkbox"/>

Station Evaluation	Print Name		Date	
Area Evaluation	Print Name		Date	
Service Evaluation	Print Name		Date	

This form is part of the Plan Evaluation / Audit Procedure \*

